

## Guideline for Registration

### REGISTRATION FEES:

Category	Early Bird (before December 22, 2015)		Registration (after December 22, 2015)	
	Indian Delegates	Foreign Delegates	Indian Delegates	Foreign Delegates
Authors	INR 6000	USD 500	INR 7000	USD 600
Authors (Member IEEE, IET)	INR 5500	USD 450	INR 6500	USD 550
Non-Author	INR 3000	USD 200	INR 3000	USD 220

### BANK DETAILS:

Bank and Branch: Bank of Baroda, Surya Sen Street

Savings Account No.: **08740200000540**

Account name: “**CIEC**”

Branch Address: 32 Surya Sen Street, Kolkata,  
West Bengal -700009

MICR Code: 700012030

IFSC code: BARB0SURYAS

### MODES OF DEPOSIT:

1. Sending a crossed DD/“at-par” cheque favouring “CIEC” payable at Kolkata, India or “at-par” cheque at the following address:

Prof Jitendranath Bera,  
Conference Chair, CIEC16  
Department of Applied Physics, University of Calcutta  
92 APC Road, Kolkata-700009, India

2. Depositing an “at-par” cheque at any Bank of Baroda Branch in India favoring CIEC.

3. Online transfer to the designated bank account.

### GENERAL INFORMATION:

- **Registration fees to be deposited only after getting the ‘final acceptance’ of the submission for the authors.**
- **Non authors can register upto January 10, 2016.**
- The registration fees will be deposited in the designated Account only.
- Registration may be done by more than one author (if any) per paper, but each author must register in a separate registration form.
- Registration fees for each additional accompanying person (only family member/ spouse) - spouse registration is **INR 3000** (without welcome kit).
- Registration will be accepted against per finally accepted paper only. If an author has more than one paper accepted, he/ she should register separately for each acceptance.
- Registration for authors will include refreshment snacks, working lunch and welcome kit and conference Banquet Dinner.
- Registration for non-authors will include refreshment snacks, working lunch and welcome kit.
- For IEEE / IET members, proof of IEEE / IET has to be established.
- The registration is not transferable. The money receipt will be issued in the name of registered author only with the presumption that the registered author will present the paper.
- If due to circumstances, a co-author presents the paper, he/ she have to submit a written consent from the registered author for the presentation. Under the case, the registration fees will be applicable for the status of presenting co-author. Under no circumstances, a non-author will be allowed to present a paper, even with written consent from the author(s).  
[For example, if the registration is done in author A’s name (who is an IEEE/ IET member) and author B (who is not an IEEE/IET member) is sent to present the paper, B has to pay the balance registration fees on spot before being allowed to present the paper].
- The presentation certificate will be issued only in the name of presenting author. There is no limit to the number of presenting authors for a joint presentation of a single paper. All presenting authors will be awarded with presentation certificate. However, each co-author has to register separately.
- **No spot registration is allowed.**

### **Registration process:**

The filled-in and signed registration form (scanned copy) along with the scanned copy of the cheque / draft and deposit slip to be sent at [ciec16cameraready@gmail.com](mailto:ciec16cameraready@gmail.com). Only one author/ presenting author per registration form need to sign it. For IEEE/IET members, proof of IEEE membership has to be mailed. **The original hard copy of the Registration Form has to be presented at the conference Registration desk positively.**

Click to download [Registration Form](#)